

School Advisory Meeting Summary
June 16, 2009

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Present: Father Dorsey, Sister Joanita, Jeryl B, Rick B, Jim D, Stephanie L, Susan Mc, Susan M, Lynn R, Colleen R, Jeff S, Ginny S

Absent: Jada D, Gary R, Nicole S, Linda S, Amy V, Tim W

Guests: Janet H, Maureen L

1. Cafeteria Update/Planning—Rick B

Rick reported that the May/June sign up calendar was misplaced, so he and Carol have to contact each person from the list to confirm if they worked or if there was a replacement. Because of this, Rick proposed that next year a sign-up **book** be kept in the office. Every agreed with this idea.

Because of the shortage of volunteers, there will be one volunteer scheduled per day. *Exception:* new families will be scheduled with an experienced volunteer.

2. Ready K—Maureen L

Father Dorsey requested that Maureen attend tonight's meeting to share her feelings that the Ready K program conflicts with her daycare and is targeting the same population that her daycare targets.

3. Ready K and Kindergarten Enrollment Update—Sr. Joanita

We currently have:

26 registered in kindergarten

12 full time and 2 part time students registered for Ready-K

There is a waiting list with several names on it for Ready-K

Teacher Assignments:

K1 Mrs. Bridgeman

K2 Mrs. Hofbauer

Ready K Mrs. Patricia who is certified in N-3

3rd grade Mrs. Angelucci who is a certified elementary teacher

A letter will go out to all the Ready-K families explaining the change in teacher assignments.

The 4th grade classroom will move upstairs to allow Ready-K to move into the current 4th grade room. This will place Ready-K between both kindergarten rooms and create a kindergarten wing.

Sr. Joanita declared July 15th moving day! Parent volunteers are needed to help move 4th grade upstairs and to help move items into the new Ready K classroom.

3 Enrollment Management—Susan Mc

Looking back at the accomplishments over the past few years:

- Nice yard signs advertising our open houses
- Quality hand outs going to area preschools/day cares
- Families are being tracked after they contact the school for info and follow up calls are being made.
- We have a high lead-enrollment ratio

We just need more leads. Susan proposed the following:

- Purchase a Billboard Ad for Route 8 in December 2009
- Send a direct mailing to all CCD families at St. Ursula
- Continue with using site signs to advertising Open Houses
- Place ad on St. Richard Bulletin for \$364 for 6 months beginning this fall

4. SAC Succession for 2009-10—Susan Mc

Rick announced that due to some recent health issues, he will not be able to take on the SAC Presidency this year. He is willing to stay on as VP. Susan Mc will remain President and Rick will remain as Vice President.

An important position remains open in Fundraising: Lynn R volunteered to co-chair, but wants someone else to work with. She has some ideas and will make contacts this month.

2009-10 SAC Committee as of today:

President: **Susan McKee**

Vice President: **Rick Behring**

Secretary: Susan Michel

Athletic Association: Rick Behring will co-chair, 2nd co-chair position is OPEN

Enrollment Management: Susan McKee

Fundraising: Possible: **Lynn Ramser, co-chair needed**

Budget and Finance: Nicole Saldamarco and Jeff Shaffer

Student Life: Jada Donato, Colleen Ruefle, and Amy Valenty

Vision: Ginny Szafranski

Gary Reagan: AOA—Budget and Finance

Jeryl Benson: AOA—Vision

Stephanie Lamperski: AOA—Enrollment Management

5. Next SAC Meeting—Wednesday, July 29

***This is a change from the original schedule *
due to conflict with moving day!**